



# RAILROAD COMMISSION OF TEXAS

## OIL AND GAS DIVISION – QUICK REFERENCE CONTACT LIST BY ACTIVITY

<u>Description</u>	<u>Ext.</u>	<u>Person/Dept.</u>	<u>Description</u>	<u>Ext.</u>	<u>Person/Dept.</u>
API Number Inquiries.....	463-6851	Well Mapping	Tight Gas Area Designation.....	463-3163	Stephan Paetzold
Associated Field Designations.....	463-1126	Engineering Unit	Site Remediation.....	463-6765	General
Automatic P4 Changes; By Letter...	463-6743	Mysti Doshier	State Managed Cleanup	463-6809	Art Correa
Brine Mining Wells (SWR 81).....	463-5405	Michael Sims	Contracts and Invoices.....	463-6809	Art Correa
Cathodic Protection Wells.....	463-6830	Field Operations	Operator Cleanup Program.....	463-8202	Peter Pope
Commingling (surface):	463-6873	Darlene Williams	Voluntary Cleanup/Brownfields...	463-3384	Ashley Correll
Complaints: Oil & Gas Field Related...	463-6830	Field Operations	Plugging w/ Oil Field Cleanup Funds	463-6830	Santos Gonzales
Completion Validations.....	463-6975	Compliance Analyst	Invoices / Contracts:		
Electronic Data Interchange (EDI)...	463-6726	Production	All Districts	463-0098	Joe Collins
EDI Form PR.....	463-6726	Production		463-7037	Clay Woodul
EDI (MD-1, T-1).....	463-6726	Production	SWR 8 Environmental Permits.....	463-3840	General Info.
Help Desk.....	463-7229	ITS	Pits & Land Treatment & Discharge	463-3840	Env. Permits
Directional Surveys.....	463-6943	Tina Klein	Chapter 4, Subchapter B Recycling	463-3840	Env. Permits
Disaster Preparedness.....	463-6799	Dave Randle	Chapter 4, Subchapter F NORM...	463-3840	Env. Permits
Drilling Permits.....	463-6751	Drilling Permits	SWR 10 (downhole commingle).....	463-1126	Engineering Unit
Statistics.....	463-2184	Lorenzo Garza	SWR 13 (cementing surface casing)	**	District Office
Environmental Regulation.....	463-6977	David Cooney	SWR 15 (plugging ext. & HB2259)...	463-6772	P-5 Department
Field Rules.....	463-6751	Drilling Permits	SWR 23 (vacuum pump).....	463-1126	Engineering Unit
Forms (orders for blank forms).....	463-6747	Publications	SWR 28 and 31.....	463-6975	Compliance Analyst
Hearings/Docket Request.....	463-6848	Docket Services	SWR 32 (flared/vented gas).....	463-6785	Terry Edwards
	463-7325				
Horizontal Drilling: Records.....	463-6882	Central Records	SWR 34 (gas ratable takes).....	463-3905	Joe Stasulli
Rules & Regulations.....	463-1126	Engineering Unit	SWR 36 (hydrogen sulfide).....	463-6830	Field Operations
Hydrogen Sulfide (H2S) Sour Gas...	463-6830	Field Operations	SWR 37,38,39 (well spacing/density)	463-6751	Drilling Permits
Injection /Disposal/Storage Wells:	463-6792	UIC General Info.	SWR 40 (pooling).....	463-6751	Drilling Permits
Legal Inquiries, General.....	463-7149	General Counsel	SWR 86 (horizontal drilling).....	463-1126	Engineering Unit
Logs.....	463-6975	Compliance Analyst	SWR 95,96,97(hydrocarbon storage)	463-5405	Michael Sims
Maps, Digital Data.....	463-6882	Central Records	SWR 98 (hazardous waste).....	463-3840	Env. Permits
Maps, Pipelines.....	463-7058	Pipeline Safety	SWR 100 (seismic).....	463-6830	Field Operations
Maps, Well Locations.....	463-6851	Mapping	Statewide Statistics.....	463-3905	Joe Stasulli
New Field Designation.....	463-1126	Engineering Unit	Surface Casing.....	**	District Office
Historical Oil and Gas Records.....	463-6882	Central Records	Theft, Oil/Condensate.....	**	District Office
Oil & Gas Waste Hauler Permits....	463-6772	P-5 Department	Waste Minimization Assistance.....	463-3840	Env. Permits
Pipeline Permits.....	463-7058	Pipeline Safety	Well Records Research.....	463-6882	Central Records
Production Information.....	463-6726	Production			
Annual Statewide Microfiche:			<b>**District Offices:</b>		
1978-Current.....	463-6747	Publications	<b>1&amp;2</b> San Antonio 210-227-1313	Fax	210-227-4822
All others; monthly, by district, etc	463-6882	Central Records	<b>3</b> Houston 713-869-5001	Fax	713-869-9621
Publication & Subscriptions.....	463-6747	Publications	<b>4</b> Corpus Christi 361-242-3113	Fax	361-242-9613
Reclamation Plant Permits.....	463-3840	Env. Permits	<b>5&amp;6</b> Kilgore 903-984-3026	Fax	903-983-3413
Refinery Operations.....	463-7154	Sandra Dunfield	<b>7B</b> Abilene 325-677-3545	Fax	325-677-7122
Salvage Claims.....	463-0098	Joe Collins	<b>7C</b> San Angelo 325-657-7450	Fax	325-657-7455
Severance Tax Incentives:			<b>8&amp;8A</b> Midland 432-684-5581	Fax	432-684-6005
Enhanced Oil Recovery.....	463-6452	Darren Tjepkema	<b>9</b> Wichita Falls 940-723-2153	Fax	940-723-5088
High Cost Gas Wells.....	463-6785	Terry Edwards	<b>10</b> Pampa 806-665-1653	Fax	806-665-4217
	463-6943	Tina Klein			
Marketing Flared/Vented Gas.....	463-6785	Terry Edwards			

**Fax for Austin Offices:**  
 Administrative Compliance 512-463-6955  
 Technical Permitting 512-463- 6780  
 Field Ops/State-Funded Plugging 512-463- 7328  
 Site Remediation 512-463- 2388

<u>Form</u>	<u>Description</u>	<u>Ext</u>	<u>Person/Dept</u>	<u>Form</u>	<u>Description</u>	<u>Ext</u>	<u>Person/Dept</u>
AOF-1, 2, 3	Absolute Open Flow	463-6975	Well Compliance	R-3	Monthly Report for Gas Processing Plants	463-7154	Sandra Dunfield
F-1	See ST-1		*	R-5	Cert Of Compliance: Gasoline Plants and Refineries	463-7154	Sandra Dunfield
G-1	Gas Well Completion Report & Log	463-6975	Well Compliance	R-6	Appl for Cert of Compliance (cycling)	463-7154	Sandra Dunfield
	Injection/Disposal Well Completion Reports & Log	463-6792	UIC General Info	R-9	Appl to Operate Reclamation Plant	463-3840	Env. Permits
G-3	Gas Storage Data Sheet	463-6943	Tina Klein	S-10	Appl for Transfer of Allow Casing Leak Well	463-3905	Joe Stasulli
G-5	Gas Well Classification Report	463-6975	Well Compliance	SAD	Security Administrator Designation Form for RRC Online System	463-7229	ITS Help Desk
G-10	Gas Well Status Report	463-6975	Well Compliance	ST-1	Appl for TX Severance Tax Incentive		
GC-1	Gas Well Capability	463-6975	Well Compliance		High Cost Gas Wells	463-6785	Terry Edwards
GTs	Geothermal Well Reports	463-6792	UIC General Info		Marketing Flared/Vented Gas	463-6785	Terry Edwards
GW-1	Groundwater Protection Determination Request	463-2741	Groundwater Advisory	T-1	Monthly Transportation & Storage Report	463-6859	Connie Liscano
H-1,1A	Forms to Inject Fluid into a Reservoir	463-6792	UIC General Info	T-4	Pipeline permit	463-7058	Pipeline Safety
H-2	Appl for Brine Mining Facility (SWR 81)	463-5405	Michael Sims	T-6	Pipeline Co Report of Gas Exported	463-7154	Sandra Dunfield
H-4	Appl for Underground Hydrocarbon Strg	463-5405	Michael Sims	W-1	Appl Drill, Recomplete, Re-enter	463-6751	Drilling Permits
H-5	Disposal/Injection Well Pressure Test	463-3616	Julie Requejo	W-1A	Substandard Acreage Drilling Unit Cert	463-6751	Drilling Permits
H-7	Fresh Water Data Form	463-6792	UIC General Info	W-2	Oil Well Completion Report & Log	463-6975	Well Compliance
H-8	Crude Oil Associated Product Loss	463-7035	Theresa Hart		Injection/Disposal Well Completion Reports & Log	463-6792	UIC General Info
H-9	Cert Of Compliance (SWR 36) (H2S)	463-6835	Kim Dally	W-3	Plugging Record	463-6975	Well Compliance
H-10	Ann Disposal /Injection Well Report	463-2903	Margot Buyens	W-3A	Notice of Intent to Plug & Abandon	**	District Office
H-10H	Report of Underground Hydrocarbon Storage	463-2903	Margot Buyens	W-3C	Surface Cleanup Certification For inactive wells	463-6772	P-5 Department
H-11	Appl For Permit to use a Pit	463-3840	Env. Permits	W-3X	Application for Plugging Extension	463-6772	P-5 Department
H-12 ,13, & 14	Enhanced Oil Recovery Project(SWR 50)	463-6452	Darren Tjepkema	W-4,5, 6	Application/Multiple Completion	463-1126	Engineering Unit
H-15	Test on Inactive Well 25 years or older	463-6912	Lisa Martinez	W-4A	Sketch Multiple Completion	463-1126	Engineering Unit
		463-7035	Theresa Hart	W-7	Bottom Hole Pressure Report:	463-1126	Engineering Unit
		463-6835	Kim Dally	W-9, 10	Net (Gas/Oil) Ratio/Well Status Rpt (test)	463-6975	Well Compliance
H-20	Hazardous Oil & Gas Generator Notif	463-3840	Environmental Permits	W-12	Inclination Report	463-6975	Well Compliance
L-1	Electric Log Status Report	463-6975	Compliance Analyst	W-14	Application to Dispose of Oil/Gas Waste by Injection	463-6792	UIC General Info
PR	Producers Monthly Report of Wells	463-6726	Production	W-15	Cementing Report	**	District Office
P-1B	Producers Monthly Supplemental Report	463-6726	Production	WH-1, 2, 3	Oil & Gas Waste Hauler Permits	463-6772	P-5 Department
P-3	Authority to Transport Load/Frac Oil	**	District Office		Field Operations	463-6830	
P-4	Producers Transportation Authority	463-6975	Well Compliance		Engineering	463-1126	
P-5	Organization Report & Financial Assurance	463-6772	P-5 Department		P-5 Financial Assurance	463-6772	
P-6	Request to Consolidate/Subdivide	463-6975	Well Compliance		Drilling Permits	463-6751	
P-7	New Field Designation/Disc Allow	463-6209	Karen Cassidy		Mapping	463-6851	
P-8	Request for Clearance of Storage Tanks	**	District Office		Well Compliance Analysts	463-6975	
P-12	Certificate of Pooling Authority	463-6751	Drilling Permits		Environmental Permitting	463-3840	
P-13	Appl To Condition Abandoned Well	463-2903	Margot Buyens		Production Audit	463-6726	
P-15	Statement of Productivity Acreage	463-6975	Well Compliance		Groundwater Advisory Unit	463-2741	
P-16	Data Sheet				Injection/Storage Permitting	463-6792	
P-17	Application for Surface Commingling (SWR 26/27)	463-6873	Darlene Williams		Gas Services Division	463-7167	
P-18	Skim Oil/Condensate Report	463-6726	Production		Alternative Energy Division	463-6462	
R-1	Monthly Report for Refineries	463-7154	Sandra Dunfield		Central Records	463-6882	
R-2	Monthly Report - Reclaiming & Treating Plants	463-3840	Environmental Permits				