

Railroad Commission Of Texas

Mentor-Protégé Program





Mentor-Protégé Program

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Mentor-Protégé Program

The Railroad Commission of Texas' Mentor Protégé Program is developed in accordance with Government Code §2161.065 and Texas Administrative Code Title 34, Part 1, Chapter 20, §20.28 of Subchapter B. The Administrative program is intended to foster relationships between contractors/vendors and Historically Underutilized Businesses (HUBs) by facilitating a Mentor Protégé relationship, in the procurement areas of consideration, commodities, and/or services. The HUB Coordinator coordinates the program.

Mentor-Protégé Program

Objectives of the Program

- o Foster positive long-term relationships between contractors and HUBs*
- o Increase the ability of HUBs to contract with the RRC or to receive subcontracts under a Commission contract*
- o Increase the ability of HUBs to contract with other agencies*





Mentor-Protégé Program

Participation

Participation is voluntary and is not a guarantee for a contract opportunity nor a promise of business.



Mentor Qualifications

Along with a completed application, the prospective mentor must meet the following criteria:

- ✓ *Has extensive work experience & can provide developmental guidance in areas to meet the needs of the protégé*
 - *Business, financial, and personnel management; production, inventory control, and quality assurance; insurance; equipment & facilities; and other related resources*



Mentor Qualifications (cont'd)

- ✓ *Willing to meet with a protégé on a regular basis*
- ✓ *Willing to provide professional guidance that is in line with the program mission*
- ✓ *Has prior mentoring experience*
- ✓ *Has a successful work history with the Commission*
- ✓ *Is in "good standing" with the State of Texas*
- ✓ *Has not terminated a mentor-protégé agreement with the RRC's program within the last year*



Protégé Qualifications

Along with a completed application, the prospective protégé must be willing to comply with the following:

- ✓ Be eligible and willing to become a certified HUB*
- ✓ Apply to the Centralized Master Bidders List (CMBL)*
- ✓ Is in "Good Standing" with the State of Texas*
- ✓ Has not terminated a mentor-protégé agreement entered under the Commission's program within the last year*
- ✓ Has been operational for at least a period of one year*



Selection Process

- *HUB Coordinator reviews all submitted applications*
- *Applicants will be notified of their status*
- *An appropriate match must be made*
 - *HUB Coordinator will work to find a suitable match*
 - *Once an appropriate match is made, parties will be notified and a meeting will be set up between both parties*



Agreement/Terms

- *The agreement will include:*
 - ✓ *Identification of the developmental areas in which the protégé requests expertise*
 - ✓ *The specific time period of the agreement (two year agreements)*
 - ✓ *Contact information for both parties that are overseeing the agreement*
 - ✓ *Provision(s) regarding confidentiality*
 - ✓ *Provision(s) for termination*
 - ✓ *Provisions(s) for reporting progress*
 - ✓ *HUB Coordinator will monitor progress on a periodic basis*



Benefits of this Program

- *A potential joint venture or partnership for a business opportunity*
- *Increases business' exposure to other state entities and their procurement processes*
- *Participation will be considered when evaluating "good faith effort" in terms of HUB subcontracting plans*

Ready to Join?

- *Contact the RRC's Senior HUB Coordinator
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<http://www.rrc.state.tx.us/business/HUB/hub.php>

Applications can be downloaded from this site