

RAILROAD COMMISSION OF TEXAS

Oil and Gas Division



NOTICE TO OIL AND GAS OPERATORS

Form W-15, Cementing Report, Online Filing Available

As part of the Texas Oilfield Relief Initiative, the Railroad Commission of Texas (RRC) is encouraging oil and gas operators and their associated service companies to file the Form W-15, *Cementing Report*, online using the RRC Online System at <https://webapps.rrc.texas.gov/security/login.do>. To view the *Cementing Report (W-15) User Guide* and *Cast Iron Bridge Plug (CIBP) for Wireline Companies*, visit the RRC website at http://webapps.rrc.state.tx.us/w15/resources/docs/W15_User_Guide_v1.0.pdf and http://webapps.rrc.state.tx.us/w15/resources/docs/W15_CIBP_User_Guide.pdf.

The Form W-15 must be submitted any time cement is pumped in a wellbore and to report the setting of a Cast Iron Bridge Plug (CIBP). Once the form is submitted online using the RRC Online System, a PDF copy will be generated and can be saved, printed and attached to online and paper versions of the Form G-1, *Gas Well Back Pressure Test, Completion or Recompletion Report, and Log*; Form W-2, *Oil Well Potential Test, Completion or Recompletion Report, and Log*; Form W-3A, *Notice of Intention to Plug and Abandon*; Form W-3, *Plugging Record*; and Form W-4, *Application for Multiple Completion*.

To access the Form W-15 in the RRC Online System, the organization's designated Security Administrator must add the *External W15 Filer* filing right to each user's RRC Online System account. If your company needs to set up security administrator rights to file online using the RRC Online System, view the instructions on RRC website at <https://www.rrc.texas.gov/forms/online-filing-at-rrc/>.

While the RRC will continue to accept hard copy filings of the form, operators are highly encouraged to file online to save staff time and resources. The form is available for download from the RRC website at <https://www.rrc.texas.gov/oil-and-gas/oil-and-gas-forms/>.

If you have questions regarding this notice, contact the Oil and Gas district office that serves the county where the well is located, or the Field Operations department of the Oil and Gas Division at OG_FOPS@rrc.texas.gov or 512-463-6838. For district office contact information, visit the RRC website at <https://www.rrc.texas.gov/about-us/locations/>.

Please Forward to the Appropriate Section of Your Company