



Railroad Commission of Texas

Oversight and Safety Division

Guidance for Required T-4 Documentation

[Questions? Email pops@rrc.texas.gov](mailto:pops@rrc.texas.gov)

	Cover Letter	T-4B (transfer certification)	Non-Utility Certificate	Overview Map	Digital Shapefiles	Permit work for other permit(s)	New Construction Report
new permit, new pipeline	required	n/a	may be required for Gas permits	required	required	n/a	see 16 TAC § 8.115 for applicability
new permit, pipeline transferred from existing permit	required	required	may be required for Gas permits	required	required	required, within 30 days of transfer	not required
total transfer (Operator Change)	required	required	may be required for Gas permits	not required	not required	required, within 30 days of transfer	not required
Total transfer/merge - full transfer into acquiring operator existing permit	required	required	may be required for Gas permits	required	required	required, within 30 days of transfer	not required
partial transfer, to/from existing permit	required	required	may be required for Gas permits	required	required	required, within 30 days of transfer	not required
Amend, adding/removing pipeline, to/from existing permit	required	n/a	may be required for Gas permits	required	required	n/a	see 16 TAC § 8.115 for applicability
renewal	required	n/a	not required	required	not required	n/a	not required
inactivate permit	required	n/a	not required	not required	not required	n/a	not required
notes		acquiring operator signs top of form, divesting operator signs bottom	NUC is required for operators of private gas lines who may otherwise look like a Gas Utility	8.5" x 11" PDF	Check our mapping page for the requirements		H ² S notices are for Oil & Gas Division; for more information contact Field Ops 512-463-6830

updated 08/26/2020