

INSTRUCTIONS

Form CI-D, Acknowledgment of Critical Customer/Critical Gas Supplier Designation

Reference: Statewide Rule 65 (16 Texas Administrative Code §3.65), *Critical Designation of Natural Gas Infrastructure*.

Who Files: The Operator of a facility listed in §3.65(b) if the facility does not have an approved Form CI-X exception application on file with the Commission.

Reason to File: For Critical Gas Suppliers (§3.65(b)(1)) and Critical Customers (§3.65(b)(2)) to acknowledge critical designation of facilities under §3.65(b). For Critical Customers (§3.65(b)(2)) to certify that critical customer information (defined in §3.65(a)(2)) has been provided to the facility's electric utility pursuant to §3.65(g).

When to File: In the year 2022, the Form CI-D shall be filed by January 15, 2022, then updated and refiled by either September 1, 2022 or 30 days following the date the map is produced by the Texas Electricity Supply Chain Security and Mapping Committee, whichever is later. Beginning in 2023, the Form CI-D must be filed bi-annually by March 1 and September 1 of each year.

Where and What to File: Each Operator files one Form CI-D. The Operator shall complete the Form CI-D Attachment and list all the facilities that the Operator is acknowledging as critical. The Form CI-D and CI-D Attachment shall be filed through the RRC Online System. If a new electronic system or portal is developed for the filing of CI-D information, these form instructions will be updated, and operators will be notified. To request an RRC Online login, please call the RRC's help desk at (512) 463-7229 or email rconline-security@rrc.texas.gov. If you are unable to use RRC Online, you may email your Form CI-D and CI-D Attachment to FormCID@rrc.texas.gov.

I. Detailed Instructions for Form CI-D

Note: Provide one Form CI-D per operator. Specific facility information will be listed by the Operator on the Form CI-D Attachment.

Item 1. Insert Name of Operator completing Form CI-D.

Item 2. Insert P-5 Organization Number of Operator completing Form CI-D.

Items 3-6. Insert address of Operator completing Form CI-D.

Acknowledged Critical Facilities Section

Check the box for each type of facility that is listed on Form CI-D Attachment.

Confidential Information Section

Check the box if the Operator is providing information that it requests to be confidential by law on the CI-D Attachment.

Certification Section

Read the certification and complete signature section.

Important Notice Section

Section 3.65(g) requires an Operator who meets the definition of critical customer in §3.65(b)(2) to provide the Form CI-D and CI-D Attachment (critical customer information) to its electric utility/utilities. Designation as a critical customer does not guarantee the uninterrupted delivery of electric service to your facilities.

Certification Section (Critical Customers Only) (Bottom of Form)

Read certification and complete signature section.

An Operator that meets the definition of critical customer as defined in §3.65(b)(2) filing Form CI-D must certify that it has complied with §3.65(g) by providing the **Form CI-D and CI-D Attachment** (critical customer information) to the facility's electric utility/utilities. If the Operator is not a critical customer, the Operator need not complete Form CI-D's second certification.

II. Detailed Instructions: Form CI-D Attachment

An Operator who files Form CI-D must complete the Form CI-D Attachment.

- Utilize drop-down selections where available (e.g., Columns C, D, L, and M).
- If information requested in a cell does not apply to the facility, leave the cell blank.

- **Cell 4B:** Insert Operator Name. Name must match **Item 1** from the Form CI-D.
- **Cell 5B:** Insert Operator P-5 Number. Number must match **Item 2** from the Form CI-D.
- **Row 9:** Begin listing the facilities operated by the Operator which the Operator acknowledges are critical (see §3.65(b)).
 - List each facility on its own row and fill out the corresponding columns.
- **Column A:** The “updated date” is the most recent date the attachment is updated and filed with the Commission.
- **Column B:** Provide the Operator’s name of the facility.
- **Column C:** Choose the county in which the facility is located from the drop-down menu.
- **Column D:** Choose the type of facility being designated as critical from the drop-down menu. A pipeline or LDC can choose the specific type of pipeline/LDC facility being designated.
- **Columns E and F:** If a gas well subject to §3.65(b), provide the RRC gas ID number (6-digit) and the average daily gas production for the well from the six most-recently filed production reports (Mcf/day). Wells without six months of production reports shall average the production from the well’s production reports on file with the Commission or use the production volume from the well’s initial potential test or deliverability test if the well has not yet filed a production report.
- **Columns G and H:** If an oil lease subject to §3.65(b), provide the RRC oil lease number (7-digit) and the average daily gas production for the lease from the six most-recently filed production reports (Mcf/day). Wells without six months of production reports shall average the production from the well’s production reports on file with the Commission or use the production volume from the well’s initial potential test or deliverability test if the well has not yet filed a production report.
- **Columns I and J:** If a gas processing plant subject to §3.65(b), provide the RRC Gas plant serial number (9-digit) and the plant output capacity (MMcf/day).
- **Columns K, L, M:** If a pipeline or pipeline facility subject to §3.65(b), provide the RRC T-4 number (5-digit) associated with the specific type of pipeline facility being selected. Additionally, using the drop-down menus, answer whether the pipeline directly serves a natural gas electric generation facility or directly services and LDC or a city gate.
- **Columns N and O:** If an LDC pipeline or an LDC pipeline facility subject to §3.65(b), provide the RRC regulated entity ID (system ID) (6-digit) associated with the specific LDC facility being selected. Additionally, using the drop-down menu, answer whether the LDC directly serves a natural gas electric generation facility.
- **Column P:** If an underground natural gas storage facility, provide the RRC UIC number (9-digit).
- **Column Q:** If a natural gas liquids storage facility, provide the RRC UIC number (9-digit).
- **Columns R and S:** If a saltwater disposal well, including pipelines, provide the RRC UIC number (9-digit) and answer whether the SWD serves one or more Tier 1 facilities listed in load-shed guidance issued by the Public Utility Commission of Texas (PUCT).
- **Columns T-Z:** Provide the requested facility service address information and the latitude and longitude number. If no facility service address exists, provide the latitude and longitude number.
- **Columns AA-AE:** Provide the requested on-site contact information.
- **Columns AF-AI:** Provide the requested emergency contact information.
- **Columns AJ-AO:** Provide the requested answers regarding the facility’s back-up generation capabilities.
- **Columns AP-AT:**
 - If a Critical Customer (§3.65(b)(2)) with a facility served by an electric utility in a competitive area, provide the requested information.
 - If a Critical Gas Supplier only (§3.65(b)(1)), leave columns blank.
- **Columns AU-AX:**
 - If a Critical Customer (§3.65(b)(2)) with a facility served by an electric utility in a non-competitive area (e.g., Fully Integrated Utilities, including municipally owned utilities and transmission or distribution electric cooperatives), provide the requested information.
 - If a Critical Gas Supplier only (§3.65(b)(1)), leave columns blank.