

RAILROAD COMMISSION OF TEXAS

CONTRACT MANAGMENT

ADDENDUM #2

DATE: 05/26/2021

RFQ#: 455-21-1025

TITLE: PROFESSIONAL ENVIRONMENTAL ENGINEERING SERVICES

PROPOSAL DEADLINE: Friday June 4, 2021 at 2:00 PM Central Time

Addendum Item #2:

Purpose of this Addendum is to publicize submitted questions with answers:

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No.	QUESTIONS	ANSWERS
1	<p>a) Has the Railroad Commission ever solicited for these services in the past?</p> <p>b) How many contracts will be issued?</p> <p>c) Will the contracts be statewide or regional in nature?</p> <p>d) What is the estimated value of the contract?</p>	<p>RRC Response:</p> <p>a). Yes</p> <p>b). Unknown at this time, however, RRC staff may award as many contracts as necessary based on qualifications and Commission needs.</p> <p>c). The contracts will be statewide.</p> <p>d.) The Railroad Commission of Texas does not release the estimated contract values for RFQs.</p>
2	<p>Reference of a bond and/or bonding requirements is included in Section 3.2.4.1 of Attachment 1, the sample HUB Subcontracting Plan (HSP) in Attachment 4, and the sample contract. Attachment 10 is included as an example of a Performance Bond.</p> <p>a) Will a Performance Bond be required for the contract?</p> <p>b) If not, can the RRC clarify under what circumstances a Performance Bond(s) may be required?</p>	<p>RRC Response:</p> <p>a). It is anticipated that most of the work under the contract will not require a performance bond. However, RRC <i>may</i> require a performance bond for high value work orders.</p> <p>b). If a project or work order has an anticipated value over one million dollars will, RRC staff <i>may</i> consider requiring a Performance Bond. This threshold is subject to unilateral change based on site specific conditions, vendor performance, and other considerations identified by RRC.</p>
3		<p>RRC Response:</p>

	<p>The RFQ Title page and <i>Table 1: Schedule of Events</i> on page 7 both indicate that responses are due on June 3, 2021, without a reference to the day of the week. Section 1 on page 5 indicates that the due date is <u>Tuesday</u>, June 3, 2021. June 3, 2021, falls on a Thursday.</p> <p>Please confirm that responses are due on <u>Thursday</u>, June 3, 2021, and not Tuesday, June 1, 2021.</p>	<p>The amended response due date is Friday June 4, 2021 at 2:00 PM Central Time</p>
4	<p>The third bullet in Section 3.2 lists the types of E&P materials and waste; however, there appear to be some words missing at the end of the sentence as follows.</p> <p><i>“Types of contamination may include E&P materials ... NORM (Natural Occurring Radioactive Material) contaminated equipment or sludge, or other types of contamination _____ with your response in Tab C Experience and Qualifications.”</i></p> <p>Please clarify or complete the apparent missing part of this sentence or bullet.</p>	<p>RRC Response:</p> <p>The sentence should end with “...other types of contamination.”</p>
5	<p>Section 2.9.2.a indicates that Tab B should include a summary of Respondent’s qualifications, including licenses and/or certifications if applicable and/or required by the RFQ. Section 3.2 indicates that the current licenses of the Respondent P.E. or P.G. are required for Tab B.</p> <p>a) Are Respondents supposed to provide just the license and/or certification of the individual key P.E. or P.G. proposed or the licenses of all P.E. and P.G. personnel proposed as part of the Respondent’s team?</p> <p>b) Are Respondents supposed to provide firm licenses for all subcontractors, as applicable?</p>	<p>RRC Response:</p> <p>a). Provide licenses for all licensed personnel proposed as part of the team.</p> <p>b). RRC will consider subcontractor qualifications under Section 2.10.2(a) if provided, but this is not a requirement. Respondents should clearly identify and distinguish between subcontractors and employees. RRC reserves the right to review and approve all proposed subcontractor licenses and or certifications before any work commences in accordance with Section 3.1.21.</p>
6	<p>The electronic file of the RFQ on the ESBD website is an Adobe Acrobat file (.pdf) and Attachment 3 (Respondent’s Qualifications Statement) was not included as an editable form.</p> <p>a) Will the RRC provide an editable file (e.g., Excel or Word) of Attachment 3, or do Respondents need to recreate Attachment 3 for the submittal?</p> <p>b) If Respondent’s need to recreate Attachment 3, should the form be recreated exactly as it appears in the RFQ, or can the format be slightly different as long as all of the information is intact and in the order presented in the RFQ?</p>	<p>RRC Response:</p> <p>a). No</p> <p>b). Please utilize Adobe Pro or print, fill out and scan for submittal.</p>

7	<p>The Respondent's Experience Record in Attachment 3 indicates that Respondent's must provide three successful non-RRC projects that best demonstrate current qualifications.</p> <p>Does "non-RRC project" mean a project where the RRC was not the direct customer (e.g., cannot be State-Managed Cleanup Program projects) or does the definition of "non-RRC project" also extend to projects that are subject to RRC jurisdiction (e.g., cannot be Operator Cleanup Program projects)?</p>	<p>RRC Response:</p> <p>Non-RRC project are projects that were not directly performed under a contract with RRC/State-Managed Cleanup Program.</p>
8	<p>Can projects be used to demonstrate qualifications if the client company wants their name to be kept confidential but is willing to provide a contact name and telephone number?</p>	<p>RRC Response:</p> <p>All client information must be included to be considered. If sections of a response are claimed as confidential, please follow the provisions of Section 2.7.2 for confidential responses.</p>
9	<p>Attachment 10 for the above referenced solicitation includes the requirement for a Performance Bond.</p> <ol style="list-style-type: none"> a) Is the intent to have a performance bond for each work order or will there be a requirement to have a performance bond for the contract. b) If it is per work order, will all work orders require a performance bond? If so what is the typical range in value for work orders? c) If the performance bond is required for the overall contract how much should the performance bond be issued for? 	<p>RRC Response:</p> <p>See response for question No.2</p>
10	<ol style="list-style-type: none"> a) Page 5, Section 1 (and the ESBD posting description) state that the Responses are due Tuesday, June 3, 2021. However, June 3, 2021 is a Thursday. Please clarify. b) Page 10, Section 2.7.2, discusses confidential information on the electronic USB copy. How do we handle confidential information for the paper copies? c) Regarding Page 10, Section 2.9.2.a, do we include licenses/certifications for subconsultants and/or subcontractors? d) Page 11, Section 2.9.2.b and Section 2.9.3 refer to required "minimum experience." Please clarify what that minimum experience is or how meeting it should be presented since there is no corresponding section as there is for minimum qualifications (Page 6, Section 3.2.). e) How many contracts does RRC anticipate to award? 	<p>RRC Response:</p> <ol style="list-style-type: none"> a). See response for question No.3 b). Place a watermark or noticeable statement on page identifying the information is confidential. c). See response for question 5b. d). The years of company and Principal experience as well as the type of projects that are submitted and references in attachment 3 will be evaluated. e). See response for question 1.b. f). See response for question 7. g). Yes h). Account numbers are required. Respondent can mark with watermark or noticeable statement on page identifying the information is confidential. If claiming

	<p>f) Page 41, Attachment 3, Respondent’s Experience Record states projects must be “non-RRC.” Does this mean to exclude projects with RRC as the client? Or does it exclude any project that involves an RRC-regulated site?</p> <p>g) Regarding Page 11, Section 2.9.3, for the additional projects (in addition to the three required in Attachment 3), may we include projects with RRC as the client?</p> <p>h) Regarding Page 41, Attachment 3, Banking Reference, are the account numbers (checking, loan, CD/MM) strictly required? If required, may we provide only the last four digits?</p> <p>i) Regarding Page 41, Attachment 3, Respondent’s Experience Record, in the project table for “contract amount beginning,” is this the amount proposed/initially expected?</p> <p>j) For the past projects in Attachment 3 (Page 41) or the additional projects (Section 2.9.3, Page 11), are we able to include projects completed by subconsultants/sub-engineering firms on the prime’s team?</p> <p>k) Does Attachment 3 need to be filled out by any subconsultant/engineer as well as the primary firm?</p> <p>l) On Page 40, “Principals In Company and Years of Experience”—is this for principals only in the prime firm or including subconsultants?</p> <p>m) On Page 40, “Principals In Company and Years of Experience,” for the “No. Of Years,” is this the number of years with the current firm or overall years of experience?</p> <p>n) On Page 35, the Respondent’s Statements and Covenants refer to the prices quoted in the Response (numbers 2 and 3). However, no pricing is requested at this point in the RFQ. Please clarify.</p> <p>o) May we include a company cover page, cover letter, and/or table of contents?</p>	<p>confidential information, please comply with the submission requirements found in Section 2.7.2 for confidential responses.</p> <p>i). Yes.</p> <p>j). Yes.</p> <p>k). No, prime fills out Attachment 3.</p> <p>l). Only for prime.</p> <p>m). Overall experience.</p> <p>n). Pricing is not applicable at this time.</p> <p>o). Yes</p>
11	<p>Do the additional projects (Page 11, Section 2.9.3) need to have been completed within a certain number of years? If so, please clarify.</p>	<p>RRC Response:</p> <p>No.</p>

12	<p>a) Page 6, Section 3.2 – Experience requirement for performing various scopes of work at “oil and gas industry exploration and production (E&P) sites and associated facilities”. If we have experience at performing the services mentioned in Attachment 1 at non-E&P sites and facilities (i.e. other commercial and public facilities in Texas), will that be considered? Or will we score lower points because the experience is not specifically at E&P facilities?</p> <p>b) Will experience at E&P sites located out state be considered? Or will we score lower points if the E&P experience is not at Texas sites?</p>	<p>RRC Response:</p> <p>a). Yes both will be evaluated and considered.</p> <p>b). Yes experience with E&P sites located outside the state will be evaluated and considered.</p>
13	<p>Given the nature of our environmental work related to Oil & Gas, many of our clients prefer to remain confidential. Are we permitted to list confidential clients, and therefore, no contact information, for the non-RRC projects in the form Attachment 3?</p>	<p>RRC Response:</p> <p>See response for question No. 8.</p>
14	<p>Page 6, Section 3.2 Minimum Qualifications states: “Provide a copy of your TBPE and/or TBPG Certificate of Registration with your response in Tab B Executive Summary.”</p> <p>a) Can you confirm if TBPE and/or TBPG certificates are required for all firms, which would include subconsultants? Or is this only required for the prime firm?</p> <p>Page 10, Section 2.9.1 states the requirements for a Title Page.</p> <p>b) Can the Title Page and Cover Page be considered two separate pages? Or should they be one in the same?</p>	<p>RRC Response:</p> <p>a). A TBPE is required only for the prime firm.</p> <p>b). See response for question No.10(o).</p>
15	<p>Page 6, Section 3.2 Minimum Qualifications states: “Copies of resume (2 pages maximum), applicable certificates, and current licenses (or wallet cards) must be included in Tab B Executive Summary.”</p> <p>Can you confirm if resumes and license/certificate copies are required for each proposed team member? Or are these items only required for key and/or leadership roles?</p>	<p>RRC Response:</p> <p>See response for question No.5</p>

16	Regarding the required respondent's experience record to provide three successful NON-RRC projects: does Non-RRC mean that the RRC was the end client in which we did the work for, or does it mean Non-RRC projects where the RRC was not the end client but jurisdiction/reporting was under the RRC?	RRC Response: See response for question No.7
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All other aspects of the **RFQ# 455-21-1025** remain as is.

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RECEIPT OF ADDENDUM #2 OF RFQ #455-21-1025