



User's Guide to Site Remediation Cleanup Files on Microfilm

Background information about the microfilm

About the forms:

Site Remediation Cleanup Files:

Regulated by the Site Remediation Department of the Railroad Commission, Site Remediation (SR) is the process of removing pollutants from a plot of land by means of cleanup. The Site Remediation Cleanup Files contain letters issued by the Railroad Commission once cleanup efforts are completed successfully. In the state of Texas, remediation requirements began in 1992, so no records exist for Site Remediation prior to 1992.

There are four main categories of Site Remediation Cleanup Files on film:

1. Operator/Responsible Party Cleanup Files (OCP)
2. Voluntary Cleanup Program Files (VCP)
3. State-Funded Abandoned Site Cleanup Files
4. Administrative Reading Files

In addition to the four main categories of Site Remediation Cleanup Files, there are five miscellaneous rolls relating to Site Remediation. These five rolls are individually listed in the Film / Image Organization portion of this User's Guide.

Overall, the Site Remediation Cleanup Files microfilm ranges from 1992 to 2024. As of 2009, closed OCP and all VCP files can be located on the [RRC Site Remediation Query online](#).

Film / Image Organization:

The rolls of film are organized differently depending on the category of files on the roll. See the breakdown below.

Four Main Categories of Site Remediation Cleanup Files Film

Operator/Responsible Party Cleanup Files (OCP) (Rolls SR-1 through SR-37)

- The Operator/Responsible Party Cleanup Files are organized by Closed date and then by OCP number
- Spans the years 1992 through 2008

Please see the following index listing all Closed OCP files during that time period: (make a link to spreadsheet for Closed OCP files through 2008)

Voluntary Cleanup Program Files (VCP) (Rolls SR-38 through SR-45)

- The Voluntary Cleanup Program Files are organized by closed date and then by VCP number
- Spans the years 2004 through 2008

Please see the following index listing all Closed OCP files during that time period: (make a link to spreadsheet for Closed VCP files 2004 through 2009)

State-Funded Abandoned Site Cleanup Files (Rolls SR-46 through SR-203)

- State-Funded Cleanup rolls are organized by month, closed date, CU number, and operator name
- Spans the years 1992 through 2024

Administrative Reading Files (Rolls SR-204, SR-205, SR-210, SR-211)

- The organization of the Administrative Reading File rolls is mostly charted in this FY 1992 – 2005 Closed Administrative Reading Files Index, though there is no known index for all succeeding rolls
- Spans from 1992 through 2008

Miscellaneous

State Managed Cleanups: Annual Candidate List (Roll SR-206)

- The organization of the State Managed Cleanups: Annual Candidate List rolls is not known and there is no index
- Spans from Fiscal Year 2002 through Fiscal Year 2007

State Managed Cleanups Monthly Summary Reports (Rolls SR-207, SR-209)

- The organization of the State Managed Cleanups Monthly Summary Reports rolls is not known and there is no index
- Spans from 1995 through 2008

Monthly Report of Operator Cleanup & Grants Program Activities (Roll SR-208)

- The organization of the Monthly Report of Operator Cleanup & Grants Program Activities rolls is not known and there is no index
- Spans from 2002 through 2007

A Site Remediation Index which will assist in locating which roll of film is needed in the microfilm profile can be found at the hyperlink below.

[INDEX](#)

After locating the film roll number, enter that roll number into the microfilm profile to view the images.

[MICROFILM PROFILE](#)

Note: As with all film series, misfiling and late submissions may occur. If you do not find the form you are looking for, please check the end of the film for additions, or later rolls in case the form was submitted late.

Please e-mail records@rrc.texas.gov with any questions.