



Railroad Commission of Texas

Making a Plan of Correction

August 11, 2021

The meeting will begin shortly.





Making a Plan of Correction

Pete Longoria
August 11, 2021



Power Point Presentation



This presentation is available for download from the RRC website at <https://www.rrc.texas.gov/oil-and-gas/workshops-and-conferences/rrc-regulatory-webinars/regulatory-webinars-2021-schedule/>

Table of Contents



- What is a Plan of Correction (POC)?
- Submitting a Response
- POC Response Expectations
- Supporting Documentation
- POC Approval / Completion
- POC Rejections
- Delinquent POCs
- Avoiding Delinquent Status
- Commissioner Contact Information

What is a Plan of Correction (POC)?



- Operator's response to alleged violations
 - Corrective action
 - Extension Request

Submitting a Response



- Responses sent via email or mail
 - Email: safety@rrc.texas.gov
 - Mail: 1701 North Congress Ave. P.O. Box 12967
Austin, Texas 78711-2967
 - All correspondence must include Inspection Package number.

POC Response Expectations



- Plan for corrective action
 - Detailed plan of action to be taken
 - Estimated completion date
- Requesting Extension
 - Provide reason for extension request
 - Reasonable date for completion

Supporting Documentation



- Supporting documentation includes:
 - Pictures
 - Completed work orders
 - Highlighted changes to procedures
 - Training attendance roster
 - Training material

POC Approval / Completion



- POC is approved
 - Clear corrective action with dates
 - Supporting documentation
- POC is complete
 - All corrective actions completed
 - All supporting documentation submitted

POC Rejections



- A POC is rejected when:
 - Inadequate / no documentation provided
 - No specified completion date
 - Inadequate completion date
- New correspondence sent
 - Includes reason for rejection

Delinquent POCs



- How does a POC become delinquent?
 - No response received from operator
 - 40 days after initial letter
 - 10 days after estimated completion date
- Follow-up inspections
 - One year after initial correspondence.

Avoiding Delinquent Status



- Executive Closing Summary
 - Sent at the end of every inspection
 - Includes alleged violations
- Official letter not received
 - Contact inspector
 - Verify mailing and email address

Contact Information



Pete Longoria

Email: pete.longoria@rrc.texas.gov

Phone: 512-318-0113



Evaluation

- Please complete the evaluation available on the RRC website at <https://survey.alchemer.com/s3/6403402/2021-RRC-Regulatory-Webinars-Oil-Gas-and-Pipeline-Safety-Evaluation>

Archive Video

- A link to the archive video of the webcast will be available on the same webpage as the presentation.