SAMPLE DAILY CHECKLISTS FOR
POWERED INDUSTRIAL TRUCKS

The following checklists are intended to assist in providing training on OSHA's revised powered industrial truck operator standards. They are not a substitute for any of the provisions of the Occupational Safety and Health Act of 1970, or for any standards issued by the U.S. Department of Labor's Occupational Safety and Health Administration (OSHA). OSHA wishes to acknowledge the UAW-Ford National Joint Committee on Health and Safety for granting permission to use the checklists and related graphics.

DAILY INSPECTION CHECKLIST
PROPANE FORKLIFT TRUCK

PROPANE FORKLIFT

KEY OFF Procedures
* The vehicle inspection
    o Overhead guard
    o Hydraulic cylinders
    o Mast assembly
    o Lift chains and rollers
    o Forks
    o Tires
    o LPG tank and locator pin
    o LPG tank hose
    o Gas gauge
* Check the engine oil level
* Examine the battery
* Check the hydraulic fluid level
* Check the engine coolant level

KEY ON Procedures
* Test the front, tail, and brake lights

ENGINE RUNNING Procedures
* Check the gauges
    o Oil pressure indicator lamp
    o Ammeter indicator lamp
    o Hour meter
    o Water temperature gauge
* Test the standard equipment
    o Steering
    o Brakes
    o Horn
    o Safety seat (if equipped)
* Check the operation of load-handling attachments
* Check the transmission fluid level

Mast

Overhead guard

Lift chains and rollers

Hydraulic cylinders

LPG tank

Forks

Tires

DAILY INSPECTION CHECKLIST
YARD FORKLIFT TRUCK

KEY OFF Procedures
* The vehicle inspection
    o Overhead guard
    o Hydraulic cylinders
    o Mast assembly
    o Lift chains and rollers
    o Forks
    o Tires
    o LPG tank and locator pin
    o LPG tank hose
    o Gas gauge
* Check the engine oil level
* Examine the battery
* Inspect the hydraulic fluid level
* Check the engine coolant level

KEY ON Procedures
* Test the standard equipment
    o Front, tail, and brake lights
    o Fuel gauge (if diesel)
    o Windshield wiper
    o Heater

ENGINE RUNNING Procedures
* Check the gauges
    o Oil pressure indicator lamp
    o Ammeter indicator lamp

PROPANE FORKLIFT

Mast

Overhead guard

Lift chains and rollers

Hydraulic cylinders

LPG tank

Forks

Tires